



**Three Rivers Public Library District  
Channahon & Minooka IL  
Board Meeting Minutes  
November 9, 2016**

Call to order: The meeting was called to order at 6:00 p.m. by President Satorius and a quorum was established. Trustees present were: Chesson, Ferguson, McEvelly-Reed, Satorius and Swick. Absent: Doyle and McSteen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Public Comments: None

Review and Approval of minutes: The October minutes were approved as presented.

Treasurer's Report: Treasurer Chesson reviewed the October financials. Trustee McEvelly-Reed moved, seconded by Chesson to approve the October 2016 expenses in the amount of \$63,379.94. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen.

Staff Reports: Director Offerman and Assistant Director Griggs submitted written and presented oral reports.

Committee Reports:

- a. Building & Grounds – Nothing to report.

Old and New Business:

- a. Alcohol Policy – Director Offerman reported that she contacted our insurance agent and if we were to serve alcohol at a program, we would be covered, however, if we were to sell alcohol we would need additional insurance. Our attorney has also commented on the policy and provided minimal changes. Trustees further discussed the prospect of approving the policy. No motion was presented.
- b. Ordinance 2016-ORD5 Levy – Trustee Chesson moved, seconded by Ferguson to approve Ordinance 2016-ORD5 Levy. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen.
- c. Per Capita Grant: Serving Our Public Chapter Review – Trustees reviewed the portion of the Standards for Illinois Public Libraries for the Per Capita Grant.
- d. Ridge Road Property – There was an inquiry from an organization to find out if the board would entertain the idea to possibly sell the land. No further discussion ensued.
- e. Resolution 2016-RES 2 Regulating Reimbursement of Expenses – Trustees discussed the maximum reimbursable expenses presented on the exhibit. The maximum lodging expenses were increased prior to the approval of the Resolution. Trustee Ferguson moved, seconded by Chesson to approve Resolution 2016-RES 2 Regulating Reimbursement of Expenses. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen.

Adjournment: Trustee Swick moved, seconded by Ferguson to adjourn the meeting at 6:33 p.m. thanking all our Veterans, wishing everyone a Happy Thanksgiving and congratulating the Chicago Cubs on their World Series win. Motion carried by voice vote with 4 ayes.

Respectfully submitted,

Joan Ferguson, Secretary  
Board of Library Trustees  
Three Rivers Public Library District