



**Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
March 9, 2016**

Call to order: The meeting was called to order at 6:02 p.m. by President Satorius and a quorum was established. Trustees present were: Chesson, Ferguson, McEvelly-Reed, Swick and Satorius. Absent: Doyle and McSteen. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Public Comments: None

Review and Approval of minutes: The February minutes were approved as presented.

Treasurer's Report: Trustee Chesson moved, seconded by McEvelly-Reed to approve the February 2016 expenses in the amount of \$74,114.49. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen.

Staff Reports: Director Offerman and Assistant Director Griggs submitted a written and presented an oral report. Director Offerman reported that two new staff members have been hired to replace the two vacant positions. Director Offerman is a member of the Sustainability Committee and she will be the chair of that committee in addition to chairing a new sub-committee that will be forming. Assistant Director Griggs reported that Director Offerman was named Lion of the Year of the Lions Club.

Committee Reports:

- a. Building & Grounds Committee – Nothing to report.

Old and New Business:

- a. Request to revise Lewis Property Agreement (formally known as IDI Property) – Tom Durkin requested to be put on the agenda this month, however, he was not present at this meeting. Director Offerman will be meeting with him tomorrow, therefore, there is nothing to report at this time.
- b. Lease Proposal on Ridge Road Property – Nothing to report.
- c. 40th Anniversary Celebration – Nothing to report.
- d. Strategic Planning Session – The meeting will be March 16th at 6:30 at Minooka.
- e. Finance Committee Meeting – The meeting date still needs to be confirmed.
- f. ILA Trustee Forum – Trustee Ferguson informed the board about the informative and well delivered conference that Trustees Chesson, Ferguson and McEvelly-Reed attended.
- g. ILA Youth Services Institute Request – Trustee Swick moved, seconded by Ferguson to approve Youth Services Manager Berger to attend the conference in April for a cost not to exceed \$436. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen.
- h. Meeting Room Policy – Trustee Ferguson moved, seconded by Swick to amend the Meeting Room Policy as presented effective 3/9/16. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen.
- i. Executive Session to Review Closed Session Minutes 5 ILCS 120/2(c)2 – Trustee Ferguson moved, seconded by Chesson to go into Executive Session at 6:22 p.m. for the Review of Closed Minutes 120/2c(2). Ayes: Chesson, Ferguson, McEvelly-Reed

and Swick. Absent: Doyle and McSteen. Trustee Swick moved, seconded by Chesson to go out of Executive Session at 6:27 p.m. and return to open session. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen. Trustee Ferguson moved, seconded by McEvelly-Reed to keep the executive session minutes closed from 2/11/09 – 6/10/15, destroy the audio recording from 1/13/14 and approve the 1/13/16 executive minutes. Ayes: Chesson, Ferguson, McEvelly-Reed and Swick. Absent: Doyle and McSteen.

Adjournment: Trustee Swick moved, seconded by Chesson to adjourn the meeting at 6:29 p.m. congratulating Director Offerman on being elected Lion of the Lions Club. Motion carried by voice vote with 4 ayes.

Respectfully submitted,

Joan Ferguson, Secretary
Board of Library Trustees
Three Rivers Public Library District