



**Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
September 14, 2016**

Call to order: The meeting was called to order at 6:00 p.m. by President Satorius and a quorum was established. Trustees present were: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen, Satorius and Swick. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Budget and Appropriation Hearing: No one appeared.

Public Comments: None

Review and Approval of minutes: The August minutes were approved as presented.

Treasurer's Report: Treasurer Chesson reviewed the July & August financials. Trustee Chesson moved, seconded by Ferguson to approve the August 2016 expenses in the amount of \$44,575.43. Ayes: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen and Swick.

Staff Reports: Director Offerman and Assistant Director Griggs submitted written and presented oral reports. Director Offerman informed the board the teen room lights have been completed. The election is coming up and there are two trustee positions up for election. The annual audit has been completed. The library will be partnering with the field museum and they will be delivering some items to display at our library.

Committee Reports:

- a. Building & Grounds – Nothing to report.

Old and New Business:

- a. Village of Channahon/Hillwood Agreement – Nothing to report.
- b. Ordinance 2016-ORD4 Budget & Appropriation – Trustee McEvelly-Reed moved, seconded by Chesson to approve Ordinance 2016-ORD4 Budget & Appropriation. Ayes: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen and Swick.
- c. 2016-RES 1 Estimate of Funds Needed - Trustee Doyle moved, seconded by Swick to approve 2016 RES 1 Estimate of Funds Needed. Ayes: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen and Swick.
- d. Estimate of Revenues – Trustee Swick moved, seconded by McEvelly-Reed to approve Estimate of Revenues. Ayes: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen and Swick.
- e. Strategic Planning Session – The next meeting is scheduled for October 12th.
- f. Annual Holiday Dinner – Local restaurants will be called to find out about availability.
- g. Snowplowing – Trustees agreed to retain Celtic Landscaping for snowplowing at both locations.
- h. Bloodborne Pathogens Policy – Trustee McEvelly-Reed moved, seconded by Chesson to approve the review of the Bloodborne Pathogens Policy. Ayes: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen and Swick.

Adjournment: Trustee Swick moved, seconded by Doyle to adjourn the meeting at 6:30 p.m. congratulating the library on their 40th anniversary and noting the 80th anniversary will be in 2056. Motion carried by voice vote with 6 ayes.

Respectfully submitted,

Joan Ferguson, Secretary
Board of Library Trustees
Three Rivers Public Library District