



**Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
June 22, 2016**

Call to order: The meeting was called to order at 6:00 p.m. by Vice-President Swick and a quorum was established. Trustees present were: Chesson, Doyle, Ferguson, McSteen and Swick. Absent: McEvelly-Reed and Satorius. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Public Comments: None

Review and Approval of minutes: The May minutes were approved as presented.

Treasurer's Report: Trustee Chesson moved, seconded by Doyle to approve the May 2016 expenses in the amount of \$63,737.39. Ayes: Chesson, Doyle, Ferguson, McSteen and Swick. Absent: McEvelly-Reed and Satorius.

Staff Reports: Director Offerman and Assistant Director Griggs submitted a written and presented an oral report. Director Offerman informed the board Minooka's Summerfest was last weekend and it was a great turnout. Over 200 people were there to watch the reptile show which was sponsored by the library. The library will be sponsoring a hula hoop act rather than the reptile show at Three Rivers Fest. Director Offerman also reported there will be another book signing with Nick Offerman on October 23rd.

Committee Reports:

- a. Building & Grounds – Trustees walked the Minooka building tonight. Director Offerman will prepare a project list based on the walk-through.

Old and New Business:

- a. Lease Proposal on Ridge Road Property – Three Rivers Soccer Club will not be pursuing the lease on the Ridge Road property.
- b. 40th Anniversary Celebration – The committee met today. The celebration will be on September 10th on the Channahon lawn with a band, refreshments and activities. The theme will be 70's with crafts, costume contest, etc. throughout the week.
- c. Strategic Planning Session – The committee met today. The committee discussed looking at ways to reach out to the community at a variety of events and find out how the community would like to see the library evolve.
- d. Conference Request – Trustee Chesson moved, seconded by Ferguson to approve Local Historian Houchens to attend the Federation of Genealogical Conference in Springfield for a cost not to exceed \$1,239. Ayes: Chesson, Doyle, Ferguson, McSteen and Swick. Absent: McEvelly-Reed and Satorius.
- e. Finance Policy – Trustee Doyle moved, seconded by McSteen to amend the Finance Policy as presented effective 6/22/16. Ayes: Chesson, Doyle, Ferguson, McSteen and Swick. Absent: McEvelly-Reed and Satorius.
- f. Operating Policy – Trustee Ferguson moved, seconded by Chesson to approve the review of the Operating Policy. Ayes: Chesson, Doyle, Ferguson, McSteen and Swick. Absent: McEvelly-Reed and Satorius.
- g. Channahon Lightbulb Estimates – Trustee Chesson moved, seconded by McSteen to approve the estimate for four lights outside Channahon provided by Paxson Electric for a

cost not to exceed \$1,250. Ayes: Chesson, Doyle, Ferguson, McSteen and Swick.
Absent: McEvelly-Reed and Satorius.

- h. Prevailing Wage Ordinance 2016-ORD1 – Trustee Doyle moved, seconded by McSteen to approve Prevailing Wage Ordinance 2016-ORD1. Ayes: Chesson, Doyle, Ferguson, McSteen and Swick. Absent: McEvelly-Reed and Satorius.
- i. FY17 Board Meeting Schedule 2016-ORD2 – Trustee McSteen moved, seconded by Chesson to approve FY17 Board Meeting Schedule 2016-ORD2. Ayes: Chesson, Doyle, Ferguson, McSteen and Swick. Absent: McEvelly-Reed and Satorius.
- j. Transfer of Line Items 2016-ORD3 – Tabled
- k. Staff Salaries – Tabled
- l. Executive Session to discuss personnel ILCS 120/2c1 - Tabled
- m. FY17 Working Budget - Tabled

Adjournment: Trustee Swick moved, seconded by Ferguson to adjourn the meeting at 7:03 p.m. wishing everyone a happy 4th of July and a happy birthday to Laurie tomorrow. Motion carried by voice vote with 5 ayes.

Respectfully submitted,

Joan Ferguson, Secretary
Board of Library Trustees
Three Rivers Public Library District