



Three Rivers Public Library District
Channahon & Minooka IL
Board Meeting Minutes
May 11, 2016

Call to order: The meeting was called to order at 6:06 p.m. by Vice-President Swick and a quorum was established. Trustees present were: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen and Swick. Absent: Satorius. Also present: Director Offerman, Assistant Director Griggs and Recording Secretary Esposito.

Public Comments: None

Review and Approval of minutes: The April minutes were approved as presented.

Treasurer's Report: Trustee Chesson moved, seconded by Ferguson to approve the April 2016 expenses in the amount of \$34,112.87. Ayes: Chesson, Doyle, Ferguson, McEvelly-Reed, McSteen and Swick. Absent: Satorius.

Staff Reports: Director Offerman and Assistant Director Griggs submitted a written and presented an oral report. Director Offerman informed the board that a work comp claim has been filed for an employee who hurt her shoulder while carrying a table. The Summer Reading Program begins next month with the kick off on June 11th. In order to determine if the lightbulbs in the parking lot should be switched to LED bulbs, Director Offerman will be obtaining estimates for the LED bulbs for each lot.

Committee Reports:

- a. Building & Grounds – Trustees walked the Channahon building tonight. Director Offerman will prepare a project list based on the walk-through. Next month the committee will do a walk-through at Minooka at 5:30.
- b. Finance Committee Meeting – Director Offerman reported that the committee met last week to discuss the budget.

Old and New Business:

- a. Lease Proposal on Ridge Road Property – The library's attorney and Three Rivers Soccer Club's attorney have been discussing who would be paying for the land improvements.
- b. 40th Anniversary Celebration – A meeting is scheduled for May 16th at 4:30 p.m.
- c. Strategic Planning Session – A meeting is scheduled for May 18th at 4:30 p.m.
- d. Staff Salaries – Director Offerman reviewed how staff salaries were treated in the past and proposed an increase this year. A discussion ensued on how to treat raises. Trustees discussed their opinions regarding percentage increases. Salary increases will be tabled until the next meeting.
- e. FY17 Working Budget – Director Offerman discussed in detail the budget and where increases and decreases were taken. The budget will be tabled until the June meeting.
- f. Executive Session – Personnel – Tabled.

Adjournment: Trustee Swick moved, seconded by McEvelly-Reed to adjourn the meeting at 7:03 p.m. hoping that everyone had a wonderful Mother's Day and looking forward to a wonderful Father's Day. Motion carried by voice vote with 6 ayes.

Respectfully submitted,

Joan Ferguson, Secretary
Board of Library Trustees
Three Rivers Public Library District